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AGENDA REGULAR MEETING

**HISTORIC PRESERVATION COMMISSION
MUNICIPAL BUILDING, 16 SOUTH MAIN STREET
April 3rd, 2024
WEDNESDAY – 2:00 PM**

A. CALL TO ORDER

1. Welcome/Announcements
2. Approval of March 6th, 2024, Minutes

B. BUSINESS ITEMS

1. Committee Work Signage
2. Committee Work Tour Booklets

C. OTHER BUSINESS

Open Discussions

D. ADJOURN



Alex McKay-Chairman
Rodney Conard-Vice-Chair
Clare Bass
Judi Donovan
Glenn Duerr
Linda Ann Lee
Anne Marie Miller
Bill Revis
Caroline Williamson

TOWN OF WAYNESVILLE

Historic Preservation Commission

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Development Services
Director
Elizabeth Teague

Regular Meeting

Municipal Building - 16 South Main Street, Waynesville, NC 28786
Wednesday, March 6th, 2024, 2:00 PM

The **WAYNESVILLE HISTORIC PRESERVATION COMMISSION** held a regular meeting on Wednesday, March 6th, 2024, at 2:00 PM in the Conference Room of the Municipal Building.

A. CALL TO ORDER:

Chairman Alex McKay welcomed everyone and called the meeting to order at 2:07 PM.

The following members were present:

Alex McKay
Clare Bass
Glenn Duerr
Linda Ann Lee
Bill Revis

The following members were absent:

Rodney Conard
Judi Donovan
Anne Marie Miller
Caroline Williamson

The following emeritus members were present:

Sandra Owen

The following staff members were present:

Elizabeth Teague, Development Service Director
Esther Coulter, Administrative Assistant

A motion was made by Commission Member Glenn Duerr, seconded by Commission Member Bill Revis, to approve the February 7th, 2024, minutes as presented or amended. The motion passed unanimously.

B. BUSINESS ITEMS:

1. Review of HPC responsibilities and discussion on Action Plan for FY 23-24.

Development Service Director Elizabeth Teague gave a short presentation on where to find items pertaining to the Historic Preservation Commission past and present work being done. Ms. Teague explained how the HPC first got started, and the background on historic preservation authority within the Department of Interior and the dedication of public land to be preserved. Ms. Teague said there are over 90,000 listings of historic building, structures, sites, objects, and districts in the National Register across the United States. Ms. Teague stated the National Register includes Haywood County's Court House, the Town's Municipal Building, Green Hill Cemetery, and the Pigeon Community Center.

In 1980, Congress amended the National Historic Preservation Act of 1966 to require each state to establish a procedure by which local governments may be certified to participate in the national framework of historic preservation programs. Waynesville is a certified local government, or CLG, which makes us eligible for grants through the State Historic Preservation Office.

We work with SHPO staff to carry out Historic Preservation locally. This included updating the Study List of historic properties and completion of The Historic Preservation Plan.

Additionally, the HPC functions to educate the public. Ms. Teague shared with the board, old photos from tours, and other activities the board had accomplished in the past. She also passed around flyers from past Haywood Ramblings speaker events.

The board suggested projects for the coming year.

- Signage needs to be the priority, two on Main, one in Hazelwood, one in Frog level.
- Sub-Committee meeting 3-22-24 at 2 pm. Glenn Duerr, Alex McKay, Bill Williams, Linda Lee, Ann Marie.
- The Sub-Committee for the tour books will meet right after the sign committee on 3-22-2024.
- Educational Activities
- Coloring Books
- Cemetery Tour- October 2024
- Haywood Ramblings

Board member Glenn Duerr gave a report for the tour booklet Sub-Committee. He thanked Board member Judi Donovan for keeping track of the decisions and the changes made to the book. Some of the changes consist of the book cover, the color of the book, ideas of what should be inside and at the next meeting to design the pages.

Ms. Teague and the Board discussed many different projects going on in town including the South Main project that is back on the DOT books.

C. ADJOURN

A motion was made by Commission Member Bill Revis, seconded by Commission Member Glen Duerr to adjourn at 3:22pm. The motion carried unanimously.

Alex McKay, Chairman

Esther Coulter, Administrative Assistant

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